

LCCS Wellness Protocol

June 22, 2020

Following the guidance of the CDC, government regulations, and recommendations from our legal counsel and insurance carriers, this protocol will be implemented on campus for the 2020-21 school year to ensure the safety of our students, faculty and staff at LCCS. The protocols will be updated and replaced as necessary throughout the school year. All faculty and staff will be trained in the wellness procedures to be followed. This protocol follows closely the CDC guiding principles for school safety.

- Promoting and implementing healthy hygiene practices
- Checking for signs and symptoms of COVID19
- Greatly intensifying disinfecting procedures and frequencies.
- Promoting social distancing
- Limiting sharing of objects and workspace.
- Planning for when a student, staff member or visitor becomes sick

For any plan of action to be effective, it will take total cooperation of the entire LCCS family. We greatly appreciate your help in assuring the safety and wellness of all our students and faculty as we travel through the school year. If your family has concerns about your child's return to campus, please contact Sdeckert@lccs.org for Elementary, and Jwilliams@lccs.org for Middle and High School.

Promoting and Implementing Healthy Hygiene Practices:

- **Handwashing:** Students will wash hands when arriving to school and before/after eating, after using a tissue to cover sneeze or cough, and after using the restroom. Proper handwashing practices will be taught to students in Elementary, including use of warm water and washing for 20 seconds. While hand washing is preferable, hand sanitizer will also be available throughout the school day, especially in the high-grade levels.
- **Masks:** Masks should be worn by staff inside the building, especially at high traffic and high exposure times. Teachers will begin the year wearing masks until further evaluation or edict is given. Since our class sizes are very small by comparison to most educational institutions, we will give our teachers some latitude in balancing safety protocol and providing the best educational environment for student learning when social distancing and other environmental factors are considered. This is why student masks, unless mandated by government decree, may be at teacher discretion in the classroom. Masks will likely not be required during any outside activity.
 - Masks are the responsibility of the student/family and will not be provided by the school. This includes sanitation and care of the masks on an ongoing basis.

Checking for Signs and Symptoms of COVID19:

- Parents and non-student siblings must remain inside their vehicles at dropoff and pickup times. You may not walk your child indoors during the protocol times at school.
- Students will have temperature checked upon arrival at the school. Any student with a 100 degree or higher temperature and any student carpooling in the same vehicle (regardless of temperature) will not be permitted to enter the school.

- COVID19 has a wide range of symptoms reported. These symptoms range from very mild to severe and appear between 2 to 14 days after exposure to the virus. People with these symptoms may have the virus:
 - Fever or chills
 - Cough
 - Shortness of breath or difficulty breathing
 - Fatigue
 - Muscle or body aches
 - Headache
 - New loss of taste or smell
 - Sore throat
 - Congestion or runny nose
 - Nausea or vomiting
 - Diarrhea

This list is provided by the CDC. Please check the website for updates

<https://www.cdc.gov/coronavirus/2019-ncov/symptoms-testing/symptoms.html>

Greatly Intensifying Disinfecting Procedures and Frequencies

- Disinfecting and thorough cleaning of the LCCS facility has been ongoing throughout the summer. Please see the attachment to see what our custodial service is providing.
- All indoor areas used during the school day will be cleaned and disinfected on a daily basis
- High touch surfaces will be frequently cleaned throughout the day.
- Use of Restrooms will be staggered with surfaces cleaned frequently throughout the day.
- Students should bring their own personal water bottle to limit the use of the water fountain.
- UV lighting, proven effective in killing the COVID19 virus, will be utilized by custodial service for high traffic areas.
- Electrostatic Disinfecting of high traffic areas and dressing rooms will be conducted regularly throughout the course of the school year.
- Donations of disinfecting wipes are greatly appreciated.

Promoting Social Distancing

One of the true blessings of our school is having small class sizes and three buildings to house 420 kids during the day. We will take a very practical approach to providing and maintaining space between our students, but we will also do our best to provide the opportunity for forging the vital relationships that make LCCS such a wonderful environment for our students.

- The creation of “pods” such as the summer camp protocols, will be in effect at school. Members within a pod will have greater exposure to one another than with others outside the pod. In general, grade levels will constitute a pod, but so will the different levels of the school, ie: Elementary, Middle School, High School. We will restrict interaction between levels as much as practicable.
- Disinfecting between groups who use a common area will be in effect.

- Gatherings for large attendance events such as sporting and fine art activities will follow state guidelines in effect at the time of the event. This may preclude all but immediate family from attendance in some instances, especially indoor events.
- We will attempt to restrict all non-essential visitors, volunteers, and activities involving other groups as much as practicable.
- Seating will face the same direction almost without exception, utilizing as much of the classroom as practicable for spacing between rows and aisles.
- Elementary will have lunch within the Elementary Building to avoid mixing of Elementary and Middle/High School students, even in passing.

Limiting Sharing of Objects and Workspace

- Student's belongings will be kept separated from others' and in individually labeled containers, cubbies, lockers or specified areas.
- Individual supplies will be provided by the school to the extent possible to minimize sharing of high touch materials (art supplies, equipment etc. assigned to a single student). High touch materials, especially in lower grades, must be of a fabric which can be disinfected easily. Stuffed animals and other fabric type manipulatives may be highly restricted.
- Electronic devices, books, and other games or learning aids should not be shared if at all possible.
- Supplies and equipment used by one group of students will be cleaned and disinfected before use by another group.
- If food is offered at any event, pre-packaged food/snacks, and/or individually plated for each attendee will be made.

Planning for When a Student, Staff Member or Visitor Becomes Sick

- Any student exhibiting symptoms listed above, or those feeling unwell, will be sent to the designated nursing/isolated health areas in each building. Their temperature will be taken and symptoms assessed by staff.
- Parents will be notified immediately and asked to pick up their child. The student will remain at the Nurse's station or health area until picked up by the parent, or given permission to drive themselves by the parent. Please remember, we do not have discretion to diagnose the cause of symptoms and must err on the side of caution.
- Lake Country Christian School will keep the confidentiality of students and staff members regarding health concerns in accordance with HIPAA requirements, while at the same time attempt to keep others informed who may have had contact with an individual with COVID19.
- The parent is asked to consult with their pediatrician and follow CDC and local health department guidelines regarding self-quarantine.
- If the student is being tested for COVID19, notify the school office immediately. LCCS families will be notified that a student is being tested. For confidentiality reasons, the student's name will not be divulged.
- Notification of test results should be communicated to the school as soon as possible. The school will communicate the results to the school family while maintaining confidentiality.

- **If a student tests positive, OR, in the case of a student who has symptoms that could be COVID19 and does not get evaluated by a medical professional or tested for COVID19, the individual is assumed to have COVID19, the individual should stay home and isolate until it is safe to be around others**
 - CDC guidelines for what to do if you are sick can be found here: <https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/steps-when-sick.html>
 - Surfaces in the student’s workspaces will be cleaned and disinfected following CDC Guidelines.
 - **Students/Staff who had close contact (within 6 feet and for 15 minutes or longer) with the student during the time the student had symptoms and 2 days prior to symptoms will be notified and considered exposed.**
 - If a student is home due to COVID19 exposure or illness, the Principal will work with the family to develop a suitable learning plan.

The student may return to school and be with others after:

- Three days with no fever (without the use of fever reducing medications) **AND**
- Symptoms improved **AND**
- Ten days since symptoms first appeared **AND**
- A doctor’s note stating the student is healthy and safe to return to school

- **If a staff member becomes sick during the day, they will be sent home immediately in accordance with CDC guidelines and their work area cleaned and disinfected. Persons who have had close contact (within six feet/and fifteen minutes or more) with the ill staff member during the time the employee had the symptoms and 2 days prior to symptoms will be notified and considered exposed.**
- **As much as is practicable, Elementary and MS/HS will be kept separated and not share space. This would greatly reduce potential exposures, and allow the separate divisions to continue to operate should we have an outbreak in the other division.**

Person	Exposure To	Recommended Precautions
Individual who has close contact (<6 feet) for at least 15 minutes	1. Person with COVID19 who has symptoms (listed above) in a period from 2 days before symptom onset until the meet the criteria for discontinuing home isolation: https://www.cdc.gov/coronavirus/2019-ncov/if-you-are-sick/end-home-isolation.html OR 2. Person who has tested positive (lab confirmed) but has not had any symptoms (in the 2 days before the date	1. Stay home until 14 days after last exposure and maintain social distance (>6 feet) from others at all times And 2. Self monitor for symptoms <ul style="list-style-type: none"> • Check temperature 2x day • Watch for other COVID19 symptoms listed above And

	of specimen collection until they meet criteria for discontinuing home isolation)	3. Avoid contact with people at higher risk for severe illness, such as those over 65 and those with autoimmune deficiencies. And 4. Follow CDC guidelines if symptoms develop.
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No policy or practice is a replacement for prayer, faith and good common sense. Please join the faculty and staff of LCCS as we ask for the Lord's protection during these uncertain times.

We hope this document will bring you peace about our serious efforts to protect the Eagle Family against COVID19 while doing our best to preserve the wonderful relationships that make us special.

Thank you for trusting us with your most precious possession.