



LAKE COUNTRY CHRISTIAN SCHOOL 2020-21 School Lunch Program

Hot Lunch Program – place orders weekly

Although Lake Country does not have the kitchen facilities to cook and prepare meals on site, we do partner with area restaurants who deliver menu items to us. Choose from dozens of entrees and sides, which vary in portion, size and price, so you can assemble lunches fitting your student's appetite and your budget. The LCCS menu includes: Panda Express, Panera Bread, Firehouse Subs, Spring Creek BBQ, Chick-fil-A, Whataburger, Taste of Italy, Dominos, & Orange Leaf Frozen Yogurt.

Lunch ordering will be done through the FACTS Family Portal (formerly RenWeb) and will be paid from your pre-paid account.

Lunches must be ordered a week at a time and only one week in advance. Online orders must be submitted by **2:00 pm** Friday afternoon (or by 2:00 pm Thursday afternoon for weeks when school is out on Friday) for lunches to be delivered the following week. Example: Ordering begins Saturday August 15th and continues until 2:00 pm Friday Aug 21st for Lunches that will be delivered the week of August 24th.

Log into the [FACTS Family Portal](#) with District Code lccs-tx and follow the steps below to order on a PC.

1. Click **Student**, then **Lunch**.
The **Lunch** calendar for the current ordering period displays.
2. Click **Create Web Order** to create a lunch order for the student.
The **Lunch Ordering** window for that ordering period displays, listing each student in the family. You will need to scroll down to see all students in your family if applicable.
3. Locate the item(s) you want to order for that Student and type quantity of items desired in the **Quantity** column.
The **Total** column displays the cost. There is a Sub Total for each Student and Day at the bottom of each day.
4. Repeat for all dates and all students. The **Grand Total** is listed at the bottom.
5. Click **Order Items** button at bottom of page. "Lunch Orders Created" message will appear.
For a helpful link on online ordering here is some information to help you:
https://rwu.renweb.com/1_FACTS_SIS/User_Guides/Cafeteria/Family_Portal_Ordering

LCCS CANCELLATION POLICY

If you need to cancel a lunch after you have ordered it, email Judy Bishop at Jbishop@lccs.org by 11:00 am at least one day prior to delivery date of lunch. Include name of student, grade, date of lunch, and what lunch item(s) are to be cancelled. You will not be charged for these items.

A La Carte Program – Begins August 20th

The A La Carte Program makes chips, milk, bottled water, Gatorade, snacks, & ice creams available to students in **6-12th grade**. **A La Carte items may be purchased with cash or through the FACTS system.** Students will be limited to their account balance and will not be allowed to purchase items which may cause their account to go into arrears. Money left in their FACTS account will be available for the next school year.

A La Carte pricing will range from \$.50-\$2.50 with most items being \$1. Some options like muffins or larger ice creams will be \$1.25+. Milk will be \$.85 for an 8oz individual carton.

LCCS offers a variety of lunch items that may be purchased for students without a lunch. If no money is in the account, you will be charged by the business office. These items include: Lunchables (\$4.50), Mac and Cheese (\$2.00), Applesauce (\$2.00), and Tuna Kits (\$2.50). These items are available on a first come first serve basis.

Payment Procedures

To pay for lunches you will need to log in to FACTS Family Portal (previously ParentsWeb)

- To add \$\$ to your account via FACTS Family Portal from a computer.
 1. Log on to FACTS Family Portal
 2. Click on Financials tab
 3. In the left side you will see you will see PrePay Accounts tab. Click on the Add Funds button.
 4. Continue the payment process via Credit Card, Debit Card or ACH

- To add \$\$ on Renweb Home App
 1. Click on Family tab
 2. Then click on PrePay accounts and click add funds at the bottom of the screen.
 3. Continue the payment process via credit card, debit card or ACH.

Due to COVID-19 pre-cautions, the following changes will take place with our lunch program:

1. Elementary students will be eating on the elementary side of the school. Lunches that have been ordered, will be delivered to them. If your elementary student brings lunch from home, we ask that you include their own paper products such as paper plates, napkins, utensils, and condiments as they will not have access to these items in the cafeteria.
2. Middle School and High School students will be eating in the cafeteria. Students must ask Cafeteria Staff for help in getting snacks, ice cream, or refrigerator items.
3. MS and HS students also need to ask Cafeteria Staff for help in getting utensils, napkins, condiments.
4. No free water or ice will be available in the cafeteria. We are asking parents to supply their students with their own water bottle. Water bottle filling stations are available in the Elementary and Middle/High School.
5. Parents may not enter the cafeteria to eat lunch with their children.
6. Thorough cleaning of Cafeteria will occur between Middle School and High School lunch periods.

Lunch Drop Off

Parents may drop off lunches for students in grades **6-12**. They must be dropped off by the cafeteria entrance. Lockers set up there for this purpose.

- Write the name of the student on the dry-erase area of the locker you choose to put his/her lunch in. Students will retrieve their own lunches.
- This is also where food deliveries such as DoorDash will be delivered.
- No 6th -12th food should be delivered to any other location - NOT the main entrance - NOT the HS doors.

Middle School Lunch starts at 11:40 am
High School Lunch starts at 12:55