



Technology Acceptable Use Policy (Student/Parent)

Finally, brothers, whatever is true, whatever is honorable, whatever is just, whatever is pure, whatever is lovely, whatever is commendable, if there is any excellence, if there is anything worthy of praise, think about these things. What you have learned and received and heard and seen in me—practice these things, and the God of peace will be with you. - Phillipains 4:8-9

Lake Country Christian School recognizes the value of technology in the classroom. We are committed to educating, encouraging, and equipping 21st Century learners with a biblical world perspective in a technology-driven world.

This *Acceptable Use Policy* outlines the guidelines and behaviors that students are expected to follow when using computers, iPads, or other devices on the LCCS campus.

Under federal law entitled the Children's Online Privacy Protection Act (COPPA), web operators must provide parental notification and obtain parental consent before collecting personal information from children under the age of 13. The law permits schools such as ours to consent to the collection of personal information on behalf of their students, thereby eliminating the need for individual parental consent given directly to the website operator. Lake Country Christian School will provide limited personal identifying information for your child consisting of first name, last name, email address, and username to the following web operators: Microsoft Office 365 for Education, Google Apps for Education, Canvas, Aimsweb Plus, and the operators of any additional web-based educational programs and services which LCCS may deem necessary during the upcoming school year.

Parent/Student Responsibilities

Train up a child in the way he should go; even when he is old he will not depart from it.
-Proverbs 22:6

Students have a responsibility to use technology in a God-honoring way. Parents have a God-given responsibility to disciple their children towards understanding what technology acceptable use looks like. Therefore, parents and students have a shared responsibility for the acceptable use of technology.

The LCCS Technology Department firmly believes that it is our responsibility to support parents as they walk out their call to disciple and shepherd their children. Our technology team is praying for you, as you steward your child's heart to train, equip, and protect them in a technologically driven world. If we can be of any support, please feel free to reach out to us.

Using your iPad at School

iPads are intended for academic use at school each day. If a student regularly fails to bring their charged iPad to school, parents may be notified and grades may be affected.



Technology Acceptable Use Policy (Student/Parent)

Cyber-bullying

Cyberbullying will not be tolerated. Harassing, dissing, denigrating, impersonating, pranking, excluding, and cyber-stalking are all examples of cyber-bullying. Engaging in these behaviors will result in immediate disciplinary consequences, loss of iPad/Computer privileges, and in some cases may be considered a crime.

Remember: **your online activities are monitored and retained.**

Device Trouble-Shooting

If a school-owned iPad becomes non-functioning, the IT department will determine steps to fix the problem and repair it. If the device shows signs of damage or abuse, the student may incur additional charges.

If a student-owned iPad becomes non-functioning, the IT department will attempt basic troubleshooting procedures to correct the problem. If these attempts prove unsuccessful, the student's parents are responsible for repairing the iPad or taking it somewhere to be repaired.

Email

Lake Country Christian School will provide students with an email account for the purpose of ***school-related communication*** only. It is not to be used as a method of personal communication, which should take place outside of the academic school day. Students are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as they do offline.

Learning Management Systems

Recognizing the benefits collaboration brings to education, Lake Country Christian School may provide students with access to websites or tools that allow communication, collaboration, sharing, and messaging among students (Canvas, Google Classroom, and Seesaw). Students are expected to communicate with the same appropriate, safe, mindful, courteous conduct online as they do offline.

Limitation of Liability

Lake Country Christian School will not be responsible for damage, harm, or theft of student-owned iPads.

Music

Appropriate music may be used in class at the discretion of the teacher (i.e., reading time or homework time during class). All music should be appropriate and positive. Teachers have the right to listen to determine if music is appropriate.



Technology Acceptable Use Policy (Student/Parent)

Network Connectivity

Hot Spots or cellular connections are not allowed and any VPN or parental restriction software must be disabled when students are on campus. LCCS cannot guarantee that the school wireless network will be up and running 100% of the time.

Passwords

The Technology Department will help students set up a password for Google, email, and additional accounts. Students are required to set a passcode for their student-owned iPads and are prohibited from sharing their passcode with others.

Personal Safety

Students are **strongly cautioned against sharing any personal information over the internet**, including phone number, address, social security number, birthday, or financial information, without adult permission. Students should never agree to meet someone in person who they meet online. If you see a message, comment, image, or anything else online that makes you concerned for your personal safety, bring it to the attention of an adult immediately.

Photos/Videos/Backgrounds

The technology used at Lake Country Christian School is intended for educational purposes only. Students are expected to follow the Biblical mandate to honor the Lord Jesus Christ in all that they do. Students are NEVER PERMITTED to take pictures or videos in class, locker rooms, hallways, restrooms, etc. without teacher permission. Violations will result in disciplinary action.

Printing

Students are required to print materials at home. Printing from iPads is not available on campus.

Saving Work

It is the student's responsibility to ensure that work is not lost due to device failure, failure to back-up files, or accidental deletion. Students are encouraged to save all work to their assigned Google Drive account.

Security

Students are expected to take reasonable safeguards against the transmission of security threats over the school network. If you believe a computer or mobile device you are using might be infected with a virus, alert the IT Department immediately. Do not attempt to remove the virus yourself or download any programs to help remove the virus.



Technology Acceptable Use Policy (Student/Parent)

Social Media

Social media has the potential for expressed thoughts to reach audiences far beyond the classroom or school community. Our standards for appropriate online communication are consistent with Ephesians 4:29, ***Let no corrupting talk come out of your mouths, but only such as is good for building up, as fits the occasion, that it may give grace to those who hear.***

LCCS reserves the right to edit, review, or remove any comment deemed inappropriate or inconsistent with our standards of appropriateness on any LCCS social media platform.

As Christians, we have a responsibility to represent the Gospel in such a way that draws others to saving faith in Jesus Christ. Therefore, students will not create any social media accounts that represent LCCS or depict our school community in a negative light.

Web Access

Students may be asked to provide their iPad for inspection by any LCCS staff member. Teachers reserve the right to ask students to close particular apps or internet sessions.

Lake Country Christian School provides students with access to the Internet, including websites, resources, content, and online tools. Web browsing will be monitored, and web activity records will be retained indefinitely. If a site is blocked and a student believes it should not be, the student should contact the technology department.

Acceptable Use Policy violations will result in disciplinary action.